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## RECERTIFICATION

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The requirements of re-applicants are:

- 40 education contact hours related to the knowledge and skills necessary to perform the tasks within the six (6) performance domains earned every two (2) years
- 3 hours (of the 40 hours) must be on prevention specific ethics
- Renewal is every two (2) years

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## FEE SCHEDULE

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### Application Packet

Review of Application

Certification Application Forms

Prevention Certification Manual

Written Exam \$ 160.00

Total Certification Fee \$ 160.00

### Recertification

Recertification Fee \$ 85.00

International Certificate \$ 30.00

Total Recertification Fee \$ 115.00

### Other Fees

Re-take Written Exam \$100.00

Duplication/Replacement Certificate \$ 20.00

Returned Check Charge \$ 25.00

Please make check payable to *PBHCC/ Certification Board* and mail to:

*PBHCC/ Certification Board  
PO Box 10001, PMB 43  
Saipan, MP 96950*

*ALL FEES ARE NON-REFUNDABLE.*

*Fee Schedule is subject to change without notice.*

## About Us

The **Pacific Substance Abuse and Mental Health Certification Board** (PSAMHCB), under the auspices of the Pacific Behavioral Health Collaborating Council (PBHCC), is a not-for-profit organization whose purpose is to set and maintain professional certification standards for those practitioners within the mental health, substance abuse, and prevention profession. This serves the profession by defining the practitioner's qualifications at the international level and it provides the individual with a credential certifying professional competence. PBHCC has sole jurisdiction over the Certification Board for certifying substance abuse counselors in the Pacific region representing six Pacific Jurisdictions:

- ❖ American Samoa
- ❖ Commonwealth of the Northern Mariana Islands
- ❖ Federated States of Micronesia
- ❖ Guam
- ❖ Republic of the Marshall Islands
- ❖ Republic of Palau

## For more information, contact:

**James Arriola, Executive Director**  
Pacific Behavioral Health Collaborating Council &  
Certification Board  
PO Box 1001, PMB 43  
Saipan, MP 96950  
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## PBHCC Certified Prevention Specialist

This guide contains information to be used by applicants that intends to obtain the credential of Certified Prevention Specialist (CPS), included are forms and information required to complete the process.



PBHCC Certified Prevention  
Specialist

# REQUIREMENTS/PROCEDURES

The Pacific Behavioral Health Collaborating Council & Certification Board (PBHCC/CB) recognizes that the prevention of Alcohol, Tobacco and Other Drug (ATOD) is a specialty field that requires performance by a competent and professional individual. The certified ATOD prevention professional is an individual who has demonstrated competence, knowledge and skill related to ATOD issues and who provide service that build capacities of individuals and system to promote healthy environments, lifestyles, and behaviors. Prevention is aimed at the reduction of self-defeating and addictive behaviors through education and understanding of individual and societal attitudes, values and beliefs that serve to initiate or reinforce the inappropriate use of alcohol, tobacco and others drugs of dependence and abuse. Drug (ATOD) is a specialty field that requires performance by a competent and professional individual. The certified ATOD prevention professional is an individual who has demonstrated competence, knowledge and skill related to ATOD issues and who provide service that build capacities of individuals and system to promote healthy environments, lifestyles, and behaviors. Prevention is aimed at the reduction of self-defeating and addictive behaviors through education and understanding of individual and societal attitudes, values and beliefs that serve to initiate or reinforce the inappropriate use of alcohol, tobacco and others drugs of dependence and abuse.

## PURPOSE OF CERTIFICATION

A primary purpose of certification for prevention professionals is to ensure adequate knowledge, background and skill for public protection. The establishment of standards and a system of voluntary professional certification assure the opportunity for continued growth and development for prevention specialists in the chemical dependency field. The purpose of the certification process includes but is not limited to:

1. To promote credibility of prevention professionals;
2. To assure the public of a minimal level of competency in prevention services;
3. To promote the delivery of competent, professional prevention services;
4. To establish a recognized credential of professional competency which will allow for national reciprocity;
5. To establish guidelines for new prevention specialists; and,
6. To promote continued professional development for the Certified Prevention Specialist (CPS).

## ROLE OF CERTIFIED PREVENTION SPECIALIST

The role of the prevention specialist, as defined in the Prevention Performance Domains, is to empower individuals and communities to assess needs and to develop and implement strategies that effectively meet the goals of the community in promoting the welfare of the individual.

1. **Planning and Evaluation**
2. **Prevention Education and Service Delivery**
3. **Communication**
4. **Community Organization**
5. **Public Policy and Environmental Change**
6. **Professional Growth and Responsibility**

## SPECIFIC REQUIREMENTS

The International Certification and Reciprocity Consortium (IC&CR) defines the Prevention Specialist profession as the specific area of professional performance dealing with prevention of alcohol, Tobacco, and Other Drug (ATOD) use and abuse. The IC&RC recommends a minimum standard for the Prevention Specialist Credential for the purpose of granting reciprocity within all member board areas, and is met by the following:

- Two (2) years full-time experience in the ATOD specialty field, OR one (1) year if applicant has a bachelor degree or higher in a human service field. *Experience consists of verification of 4,000 hours (equal to two years) or 2,000 hours (equal to one year) of prevention specific performance related to ATOD across the PS Domains.*
- In addition, the applicant must live or work within the six aforementioned Jurisdictions fifty-one (51%) of the time:
  - 1) Verification of 120 hours of supervised experience in the Six (6) performance domains, with a minimum of 10 hours in each domain:
    1. Planning and Evaluation
    2. Prevention Education and Service Delivery
    3. Communication
    4. Community Organization
    5. Public Policy and Environmental Change
    6. Professional Growth and Responsibility
  - 2) 120 hours of education across all PS Domains of which 24 must be ATOD specific
  - 3) Six (6) hours of Prevention Specific Ethics Education
  - 4) Four (4) hours of HIV/AIDS Education.
  - 5) Signed documentation to abide by the Certified Prevention Specialists Code of Ethics.
  - 6) Achieve a passing score on the IC&RC written Prevention Examination.

NOTE: Sources of education are college courses, seminars, conferences, in-services, Institutes, etc.

## APPLICATION CHECKLIST

The Application Package must include the following items and mail to:

Pacific Behavioral Health Collaborating Council &  
Certification Board  
PO Box 1001, PMB 43  
Saipan, MP 96950

- / / 1. Application Form for Certified Prevention Specialist
- / / 2. Educational Record Form and Appropriate Documentation
- / / 3. Training and Continuing Education
- / / 4. Qualifying Work Experience Form
- / / 5. Supervised Prevention Experienced Form
- / / 6. Certificate of completion of Six (6) hours of *Prevention Specific Ethics* and Four (4) hours of *HIV/AIDS Education*
- / / 7. Supervisor Evaluation/Recommendation (Note: The selected individuals must mail the completed document directly to PBHCC/CB)
- / / 8. Two Professional Reference Evaluation/Recommendation (Note: The selected individuals must mail the completed document directly to PBHCC/CB)
- / / 9. Additional Information
- / / 10. Signed Code of Ethics
- / / 11. Signed Statement of Understanding Form
- / / 12. Signed Assurance and Release Form
- / / 13. Signed Statement of Alcohol & Drug Abstinence, Misuse & Abuse